

KDP PUBLISHING

Checklist

A SIMPLE CHECKLIST FOR BEGINNERS

- ☐ The page size in my book file matches the trim size selected in KDP.
- ☐ I have checked the width and height rather than relying on how the pages look on screen.
- ☐ All text, page numbers and images sit safely away from the page edges.
- ☐ I have left extra space beside the spine so the text stays easy to read.
- ☐ I know whether my book needs bleed.
- ☐ I selected bleed only when pictures, colours or patterns reach the page edge.
- ☐ My finished PDF contains single pages rather than two-page spreads.
- ☐ The pages appear in the correct order.
- ☐ There are no missing, duplicated or unexpected blank pages.
- ☐ Every photograph, illustration, chart and logo looks clear.
- ☐ I have not stretched small or low-quality images to fill larger spaces.
- ☐ All fonts appear correctly in the final PDF.
- ☐ Headings, page numbers and body text remain in the right positions.
- ☐ The text is large enough and clear enough to read comfortably.
- ☐ I finished the interior before creating the final cover.
- ☐ I used the final page count when downloading my KDP cover template.

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- ☐ The cover includes the back cover, spine and front cover in one file.
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- ☐ The title, author name and back cover text sit safely inside the guide lines.
.....
- ☐ I have left the barcode area clear.
.....
- ☐ I removed all placeholder text, empty boxes, notes and design guides.
.....
- ☐ The title and author name match the details entered in KDP.
.....
- ☐ I opened the final files rather than an earlier version.
.....
- ☐ I reviewed every page in the KDP Previewer.
.....
- ☐ I ordered a printed proof copy and checked the book before publication.
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FINAL FILE NAMES

Interior file:

Cover file:

Final page count:

Trim (final) size:

Date checked:

A few careful checks now might save hours of corrections later.



EDITABLE CANVA BOOK TEMPLATES AND BESPOKE BOOK DESIGN FOR INDEPENDENT AUTHORS.

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